

2024 Annual Church Profile for Tennessee Baptist Churches Worksheet

Help is available!! **If you have any questions, please contact your associational clerk or associational secretary.** They can be a tremendous help to you in this process.

If they are unable to address your questions, Tennessee Baptist Mission Board staff stands ready to assist them and you. TBMB staff can be reached at 800.558.2090, extension 2005, or email at tedhelp@tnbaptist.org.

GENERAL INSTRUCTIONS

- A. Use this worksheet as a tool for gathering your church's information. Mark on this form as you wish.
- B. Once information is gathered, log on to ted.tnbaptist.org and enter this data. See Instructions for Entering Data into TeD.
- C. Your username and password are at the top of your statistical profile form.
- D. If you are unable to enter your data online, transfer the data to the Static Answer Sheet provided in this packet.
- E. Due Date: This date is set by your association. Please direct questions regarding the deadline to them. In order to reflect your church data in the annual TN Baptist Convention Journal, data must be entered to the system prior to January 31, 2025.
- F. Church-type missions should complete their own ACP Worksheet. Please contact TBMB staff if you need more information.
- G. If you do not understand a particular item on the ACP, please contact your association or TBMB staff for more information.

MEMBERSHIP AND BAPTISMS

1. _____ **TOTAL Membership** – Total of both Resident and Nonresident Members. Include everyone that is on the roll at your church.
2. _____ **RESIDENT Membership** – Those members who live close enough to your congregation to attend.
3. _____ **TOTAL Baptisms** – Total number of baptisms during this reporting year (the total of items 3a through 3e). Please provide age break-out if those records were kept. Include any baptisms that were not for membership (i.e. jail ministry, migrant workers, etc.)
 - a. _____ 5 years and under c. _____ 12–17 years of age e. _____ 30 and over
 - b. _____ 6–11 years of age d. _____ 18–29 years of age
4. _____ **Other Additions** – Number of people who became members of your congregation during the year by ways other than baptism (transfer of letter, statement, etc.).

WORSHIP, ATTENDANCE, BIBLE STUDY

5. _____ **AVERAGE ATTENDANCE of In-Person Primary Weekly Worship Services** – Average number of persons in Sunday morning, or primary, worship service(s) for the weeks you met in person. If you have multiple primary services, total all attendance. If primary worship attendance records are not kept, use your best estimate.
6. _____ **AVERAGE ATTENDANCE of Online Weekly Worship Attendance** – Average number participating online in the weekly (primary) worship service(s) for this reporting year.
7. _____ **AVERAGE ATTENDANCE IN-PERSON Sunday School/Bible Study/Small Group** – Average number attending weekly, in-person Bible Study during this reporting year. This includes all days of the week and all ages.
8. _____ **TOTAL Sunday School/Small Group/Life Group Enrollment or Participation** – Total number of individual persons enrolled or participating in Sunday school or similar small groups ministry. Base enrollment or participation on the last regular meeting of this reporting year. This is the total of Items 8a–8e. Count persons only one time in total enrollment. Include leaders.

- a. _____ Babies/Preschoolers 5 years and under.
- b. _____ Children 6–11 years of age or grades 1–6
- c. _____ Youth 12–17 years of age or grades 7–12
- d. _____ Young Adults 18–29 years of age.
- e. _____ Adults 30 and up. Include General officers here.

- 9. _____ **TOTAL Discipleship Development and Training Participation (all groups)** – Total number of persons attending or participating in short-term discipleship groups, classes, and training sessions during this reporting year. Include such things as participants in Awana, Bible Drill, discipleship studies, short-term groups, new member classes, leadership training, etc. This includes all ages. If records are not kept, give a good-faith estimate.
- 10. _____ **VBS Enrollment** – Total enrolled in all Vacation Bible School (VBS) or Backyard Kids Club (BKC) held by your church this reporting year. Combine numbers if you had multiple events or locations.
- 11. _____ **TOTAL Mission Projects Participation** – Total number of persons in your congregation who participated in international, domestic, state, and local mission projects. Include ministries such as World Changers, Acteen Activators, Disaster Relief, church planting, construction, evangelistic surveys, etc. Persons may be counted more than once.

FINANCIAL INFORMATION  **(ROUND TO THE NEAREST DOLLAR)** 

- 12. _____ **Total Receipts** – Total amount of all money received by the congregation. This amount should be the total of undesignated gifts, designated gifts, and other receipts, which may be income from rentals, day school or kindergarten fees, savings, pastoral aid, parking fees, etc. This line is the total of 12a–12c.
 - a. _____ **Undesignated Gifts/Offerings** – Total amount of all undesignated gifts given by individuals. Undesignated receipts are gifts where the congregation decides how the money will be spent, whether by its budget or some other means. This includes regular budget offerings and loose monies from the offering but does not include any special offerings or designated gifts.
 - b. _____ **Designated Gifts/Offerings** – Total amount of all gifts given by individuals to the congregation for a specific use. Designated gifts are those receipts where the giver, not the congregation, decides how the money will be spent. Examples of designated gifts include special offerings designated to Lottie Moon Christmas Offering, Annie Armstrong Easter Offering, Golden Offering for Tennessee Missions, Mother’s Day Offering for Tennessee Baptist Children’s Homes, mission trips, building funds, debt retirement, or any other offering or gift designated by the donor for a specific use.
 - c. _____ **Other Receipts** – Total amount of income received from miscellaneous sources, including, but not limited to, vending machines, day care centers, interest income, rents, etc.
- 13. _____ **Total Missions Giving** – Total amount of all money given to Southern Baptist and non-Southern Baptist mission causes by the congregation. This item is the total of 13a–13h.
 - a. _____ **Cooperative Program** – Total amount of ALL money given through the Cooperative Program of the Tennessee Baptist Convention during this reporting year.
 - b. _____ **Associational Gifts** – Total amount of ALL money given to the local association during this reporting year. Do not include money sent to the association that paid for materials or services or money sent to association that they forwarded onto other organizations (ex., Cooperative Program, Disaster Relief through TBMB, Golden Offering, etc.)
 - c. _____ **Annie Armstrong Offering** – Total amount of money contributed through your church for the Annie Armstrong Easter Offering for North American Missions.

- d. _____ **Lottie Moon Offering** – Total amount of money contributed through your church for the Lottie Moon Christmas Offering for International Missions.
- e. _____ **Golden Offering for Tennessee Missions** – Total amount of money sent through your church for the Golden Offering for Tennessee Missions for support of missions here in Tennessee.
- f. _____ **Other TBC Mission Giving** – Additional money given to Tennessee Baptist mission causes not listed above. (TN Baptist Adult Homes; TN Baptist Children’s Homes; TN Baptist Foundation; Carson Newman University; Union University; Harrison-Chilhowee Baptist Academy; Cooperative Program, TBC-only).
- g. _____ **Other SBC Mission Giving** – Additional money given to Southern Baptist mission causes by the congregation but not listed above (previously called Great Commission Giving).
- h. _____ **Other Mission Gifts** – Additional monies given for non-Southern Baptist mission causes.

GENERAL INFORMATION

- 14. _____ **Last Month of Report** – What is the last month (numeric) that is included in this report? For example, if this report covers September–August, then enter an “8” on this report.
- 15. _____ Is Your **Church Incorporated?** (yes/no)
- 16. _____ **Satellite Campuses** – How many satellite or offsite campuses does your church have?
- 17. _____ **Total Paid Staff Persons** – How many full and part-time staff persons does your church employ?
For the purposes of answering this question, ministerial staff is as defined by your church. Count them as ministers if your church considers them ministers. Normally, ministers will be those performing ministerial duties such as conducting worship services, performing baptisms, administering the Lord’s Supper, and providing spiritual guidance. This line is the total of 17a–17d.
 - a. _____ # of Full-time ministerial staff
 - b. _____ # of Full-time non-ministerial staff
 - c. _____ # of Part-time ministerial staff
 - d. _____ # of Part-time non-ministerial staff

OTHER MINISTRIES

- 18. _____ **Total Worship/Music Ministry Enrollment** – Total participants in Worship/Music Ministry. Include worship/music director, instrumentalists, choir leaders, members and accompanists, age group coordinators and leaders, and all members of vocal and instrumental groups. Persons may be counted more than once (counted for each group in which they participated). Base enrollment on the last regular meeting of this reporting year. This is the total of 18a–18h.
 - a. _____ **Preschool Music** – Number involved in preschool worship/music/choir, age 3 through kindergarten, plus all leaders, accompanists, and age-group coordinators.
 - b. _____ **Children’s Music** – Number involved in children’s worship/music/choir, ages 6–11 or grades 1–6, plus all leaders, accompanists, and age-group coordinators.
 - c. _____ **Student Choir** – Number of student choir members, ages 12–17 or grades 7–12, plus all leaders, accompanists, and age-group coordinators.

- d. _____ **Student Worship Team** – Number of student worship team members, singers and instrumentalists, ages 12–17 or grades 7–12, plus all leaders.
- e. _____ **Adult Choir** – Number of choir members, age 18 (or high school graduates) and older, plus all leaders and accompanists. Include members of any separate senior adult choirs. Include worship/music director, church pianist, church organist, and any other keyboard persons.
- f. _____ **Adult Worship/Praise Team** – Number of adult worship team members (singers and instrumentalists). Include members also enrolled as part of other worship/music ministry programs.
- g. _____ **Orchestra** – Number of persons who participated in an orchestra, plus all leaders.
- h. _____ **Handbells** – Number of persons who participated in a handbell choir, plus all leaders.
19. _____ **Total WMU/Missions Discipleship Participants** – Total number of persons participating in WMU missions small groups or other ongoing missions groups, ministries and activities. Include all leaders. This is the total of 19a-19e.
- a. _____ **Churchwide Missions** – Includes WMU Director plus other churchwide missions leaders.
- b. _____ **Preschool Missions** – Number of preschool and kindergarten children who participate in Mission Friends or other preschool missions small group/activities. Include leaders.
- c. _____ **Children's Missions** – Number of children, 6–11 years of age or grades 1–6, who participate in Girls in Action/Royal Ambassadors/Children in Action or other children's missions small group/activities. Include leaders.
- d. _____ **Student Missions** – Number of youth, 12–17 years of age or grades 7–12, who participate in Acteens/Challengers/Youth on Mission or other student missions small groups/activities. Include leaders.
- e. _____ **Adult Missions** – Number of adults, 18 years of age or high school graduates and older, who participate in Women on Mission/myMission/Adults on Mission or other adult missions small groups/activities. Include leaders.
20. _____ **Total Other Women's Ministry** – Total number of persons involved in Women's Ministry and their ongoing ministries and activities highlighting spiritual growth for women. Include participation in activities and ministries outside the WMU organization.
21. _____ **Total Men's Ministry** – Total number of men involved in activities highlighting spiritual growth for men. Include participation in Accountability groups. Include leaders.